

Fairfield City School District:
Excellence, preparation for life, opportunities for all!

BOARD OF EDUCATION MEETING AGENDA

January 12, 2023

**ORGANIZATIONAL MEETING/SPECIAL MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM
FAIRFIELD SENIOR HIGH SCHOOL**

OPENING OF THE MEETING – CALL TO ORDER

President Pro Tem – Brian Begley

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Clark** _____ **Gundrum** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Balena Shorter

ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR
2023 (ORC 3313.14)

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Nominator _____ Nominee _____

Nominator _____ Nominee _____

Motion to close nominations: _____; **2nd:** _____

_____ **Begley** _____ **Berding** _____ **Clark** _____ **Gundrum** _____ **Shorter**

**President Pro Tem declares _____ elected President of the Fairfield Board of
Education for 2023**

B. Oath of Office for the President

C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.

D. President presides from this point forward.

ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2023 (ORC 3313.14)

A. Nominations (same procedure applies)

Nominator _____ Nominee _____

Nominator _____ Nominee _____

Motion to close nominations: _____; 2nd: _____

_____ Begley _____ Berding _____ Clark _____ Gundrum _____ Shorter

President declares _____ elected Vice President of the Fairfield Board of Education for 2023

B. Oath of Office for the Vice President

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2023 meeting dates, times and location (ORC 3313.15)

Suggestion:

Work Sessions: Thursday, February 2
Thursday, March 2
Thursday, May 4
Thursday, June 1
Thursday, August 3
Thursday, September 7
Thursday, October 5
Thursday, November 2
Time: 6:30 P.M.
Location: Fairfield Senior High School
Catherine D. Milligan Community Room
8800 Holden Blvd.
(There will be no work session in April, July and December)

Regular Sessions: Thursday, February 16
Thursday, March 16
Thursday, April 13
Thursday, May 18
Tuesday, June 27
Thursday, July 13
Thursday, August 17

Thursday, September 21
Thursday, October 19
Thursday, November 16
Thursday, December 14
Time: 6:30 P.M.
Location: Fairfield Senior High School
Catherine D. Milligan Community Room
8800 Holden Blvd.

- B. Consider establishment of a Board service fund for 2023 in the amount of \$9,942.00. (ORC 3315.15).
- C. Recommend approval of the following standing authorizations for 2023:
1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
 2. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
 3. Authorize the Treasurer to invest inactive funds whenever funds are available.
 4. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
 5. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
 6. Authorize the Treasurer to utilize the legal firm of Dinsmore & Shohl when fiscal legal opinions are required.
 7. Authorize the Treasurer to dispose of assets or property (not exceeding \$10,000 in value) that are no longer needed.
 8. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
 9. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's office.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

- 10. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s /Designee’s acceptance.
- 11. Authorize the Superintendent or Designee to appoint substitute support staff as necessary within the limits of the annual appropriation resolution.
- 12. Authorize the Director of Curriculum and Instruction, Assistant Superintendent, Director of Special Services and Director of Business Operations to approve professional day requests for professional and support employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
- 13. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
- 14. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.

D. Appointments to OSBA and City Committees

- 1. Legislative Liaison to OSBA/Federal Relations Network _____
- 2. Parks and Recreation Board _____
- 3. Planning Commission _____
- 4. Student Achievement _____

(Any of items “A” through “D” may be voted upon separately at the request of any Board member.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

PRESENTATIONS/RESOLUTIONS

- A. School Board Recognition Month – Gina Gentry-Fletcher
- B. Health Center Update – Matt Crapo

COMMUNICATION

This is the portion of the meeting where you are invited to share your thoughts with the Board. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes of public participation may be permitted at each meeting. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignations

- a. Paige Gillespie, East, Principal
(effective June 30, 2023; for retirement purposes)
- b. Lisa Whited, Creekside, 7th grade Social Studies
(effective May 26, 2023; for retirement purposes)

2. Unpaid Leaves of Absence

- a. Caroline Haynes, Senior High, School Counselor
(effective January 25, 2023 through March 7, 2023; for childrearing purposes)
- b. Jessica Trimble, West, 2nd grade
(effective January 9, 2023 through February 24, 2023; for childrearing purposes)

3. Employment

- a. Credit Recovery and/or Credit Flexibility Instructor(s) 2022-2023

Dawn Schneider

(The above-named person is recommended for employment as credit recovery and/or credit flexibility instructor at the rate of \$33.05 per hour for the 2022-2023 school year for up to ten (10) hours per student per class.)

- b. Extracurricular(s) 2022-2023

Senior High

Kylie Frank, Interact Club Sponsor
Phillip Matteson, Bowling Coach, Assistant
Nedra Nichting, Bowling Coach, Assistant
Alysia Totten, Interact Club Sponsor

Freshman

Eric Richmond, Basketball, Boys 90%

Jacob Rump, Basketball, Girls

Jeff Tyus, Football 80%

Central Elementary

Michele Campbell, Elementary Select Choir Director (additional due to numbers)

c. Substitute Teacher(s) 2022-2023

Katherine Driscoll

Emma Estep

Amberly Minton

Stephanie Pollock

Rebecca Siemer

(All recommendations are for the 2022-2023 school year at a rate of \$125 per day.)

d. EL Tutor(s) 2022-2023

Christine DeGiuseppe

Evan Snapp

Sreevani Subbarayalu

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as a designated EL Tutor at the rate of \$33.05 per hour, effective for the 2022-2023 school year.)

e. Substitute Nurse(s) 2022-2023

Stuti John

(All recommendations are for the 2022-2023 school year at a rate of \$125 per day.)

f. Home Instructor(s) 2022-2023

Tiffany Lefton

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$33.05 per hour, effective for the 2022-2023 school year.)

g. Reading/Math Tutor (Title I Non-Public Sacred Heart) 2022-2023

Krista Parrish

(Periodically the district has students who qualify for tutoring in math or reading as determined through the district's established assessment process. It is recommended that the above noted person(s) be paid as a tutor out of Auxiliary Funds through the state of Ohio, at the rate of \$33.05 per hour, effective for the 2022-2023 school year.)

h. Volunteer(s) Coaching 2022-2023

Evan Willis

(The above-noted person(s) are recommended for approval as volunteer coach for the 2022-2023 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

B. Personnel – Support

1. Resignations

- a. Lisa Courtney, Central, Food Service Assistant
(effective the end of the day December 16, 2022; for personal reasons)
- b. Amber Levline, Senior High, Food Service Assistant
(effective the end of the day January 1, 2023; to accept another position within the District)
- c. Amberly Minton, Creekside, Educational Assistant
(effective the end of the day January 11, 2023; to accept another position within the District)
- d. Ariel Moore, Creekside, Educational Assistant
(effective the end of the day December 6, 2022; for personal reasons)
- e. Karrine Reynolds, Crossroads, Educational Assistant
(effective the end of the day January 13, 2023; for personal reasons)
- f. Roger Spiers, Custodian, Senior High
(effective the end of the day January 31, 2023; for retirement purposes)
- g. Franklin Steward, Senior High, Educational Assistant
(effective the end of the day December 16, 2022; for personal reasons)
- h. Sreevani Subbarayalu, Central, Educational Assistant
(effective the end of the day December 16, 2022; to accept another position within the District)

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- i. Vickie Treglia, District, Confidential Secretary II
(effective the end of the day March 31, 2023; for retirement purposes)
 - j. William Wagers, East, Custodian
(effective the end of the day January 6, 2023; for personal reasons)
2. Unpaid Leaves of Absence
 - a. Nancy Lakamp, Freshman, Educational Assistant
(extension of unpaid leave of absence effective December 17, 2023 through February 28, 2023; for personal reasons)
 - b. Patti Stoeppel, Senior High, Food Service Assistant
(extension of unpaid leave of absence effective November 28, 2022 through January 1, 2023; for personal reasons)
3. Employment
 - a. Ann Aust, West, Temporary Custodian
(effective December 19, 2022 through March 19, 2023; for a replacement position)
 - b. Savannah Blair, Compass, Educational Support Assistant
(effective January 9, 2023; for a replacement position)
 - c. Norman Bolling, Central, Custodian
(effective January 13, 2023; previously temporary custodian; for a replacement position)
 - d. Annalee Bown, Crossroads, Educational Assistant
(effective January 2, 2023; for a replacement position)
 - e. Angela Hardin, Senior High, Food Service Assistant
(effective January 17, 2023; for a replacement position)
 - f. Deborah Kiefler, Central, Food Service Assistant
(effective January 2, 2023; for a replacement position)
 - g. Emily Smith, Central, Educational Assistant
(effective January 9, 2023; for a replacement position)
 - h. Tara Smith, Compass, Educational Assistant
(effective January 2, 2023; for a replacement position)
4. Promotion
 - a. Amber Levline, Senior High, Food Service Assistant, promoted to Senior High, Cook
(effective January 2, 2023; for a replacement position)

5. Correction

- a. Deborah Schuckmann, Senior High, Cook
(correct effective date to December 16, 2022 and correct to resignation;
previously listed on December 8, 2022 agenda effective December 31, 2022 as a
retirement)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

C. Item for Board Discussion

- 1. Middle School & High School Program of Studies – Mandy Aug

D. Other Item for Board Action

- 1. Board President recommends that the following person be issued an administrative contract effective August 1, 2024, as defined below:

Billy Smith, District Office, Superintendent
(effective August 1, 2024 – July 31, 2029)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meeting:

December 8, 2022 – Regular Meeting

B. Recommend approval of the financial reports for the month of December 2022.

C. Recommend approval of the 2022-2023 Amended Appropriations Resolution.

D. Recommend approval of the following donations:

- 1. A donation of \$250 from Anna Braam to the Fairfield High School National Honor Society club to be used for the club’s food pantry.

2. A donation of \$250 from TEC Engineering, Inc. to Fairfield High School Athletic Department in memory of Evan Huxsoll.
3. A donation of \$400 from Fairfield West Elementary School PTC to Fairfield West Elementary School Preschool.

Total donations for 2023: \$900.00

- E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
13883	Power mixer	Cincinnati Christian
19600	Desktop Computer	Cincinnati Christian
19631	Desktop Computer	Cincinnati Christian
19634	Desktop Computer	Cincinnati Christian
19974	Monitor	Cincinnati Christian
19976	Monitor	Cincinnati Christian
20602	Laserjet Printer	Cincinnati Christian
20723	Smartboard	Cincinnati Christian
20725	Smartboard	Cincinnati Christian
20727	USB Audio System	Cincinnati Christian
21079	Smartboard	Cincinnati Christian
21082	Smartboard	Cincinnati Christian
21088	Smartboard Stand	Cincinnati Christian
21588	ACCESS POINT	Cincinnati Christian
21956	Laptop	Cincinnati Christian
22447	HP Scanner	Cincinnati Christian
23724	Aruba Access Point (HS)	Cincinnati Christian
23747	Aruba Access Point (HS)	Cincinnati Christian
25308	MacBook Air	Cincinnati Christian
25316	MacBook Air	Cincinnati Christian
25317	MacBook Air	Cincinnati Christian
26828	IPAD	Cincinnati Christian
26833	IPAD	Cincinnati Christian
26862	IPAD	Cincinnati Christian
28853	IPAD	Cincinnati Christian
28854	IPAD	Cincinnati Christian
28855	IPAD	Cincinnati Christian
28856	IPAD	Cincinnati Christian
28857	IPAD	Cincinnati Christian
28858	IPAD	Cincinnati Christian
28859	IPAD	Cincinnati Christian
28860	IPAD	Cincinnati Christian
28861	IPAD	Cincinnati Christian
28862	IPAD	Cincinnati Christian
28863	IPAD	Cincinnati Christian
28864	IPAD	Cincinnati Christian

28865	IPAD	Cincinnati Christian
28866	IPAD	Cincinnati Christian
28867	IPAD	Cincinnati Christian
28868	IPAD	Cincinnati Christian
29996	Mac Mini	Cincinnati Christian
29997	Mac Mini	Cincinnati Christian
29999	Mac Mini	Cincinnati Christian
30000	Mac Mini	Cincinnati Christian
30001	Mac Mini	Cincinnati Christian
30017	Mac Mini	Cincinnati Christian
30021	Mac Mini	Cincinnati Christian
30026	Mac Mini	Cincinnati Christian
30028	Mac Mini	Cincinnati Christian
30029	Mac Mini	Cincinnati Christian
30030	Mac Mini	Cincinnati Christian
30031	Mac Mini	Cincinnati Christian
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30143	Mac Mini	Cincinnati Christian
30144	Mac Mini	Cincinnati Christian
30145	Mac Mini	Cincinnati Christian
30147	Mac Mini	Cincinnati Christian
30148	Mac Mini	Cincinnati Christian
30149	Mac Mini	Cincinnati Christian
30151	Printer	Cincinnati Christian
30153	Printer	Cincinnati Christian
30281	IPAD	Cincinnati Christian
30282	IPAD	Cincinnati Christian
30283	IPAD	Cincinnati Christian
30284	IPAD	Cincinnati Christian
30285	IPAD	Cincinnati Christian
30286	IPAD	Cincinnati Christian
30287	IPAD	Cincinnati Christian
30288	IPAD	Cincinnati Christian
30289	IPAD	Cincinnati Christian
30290	IPAD	Cincinnati Christian
33481	IPAD	Cincinnati Christian

33489	IPAD	Cincinnati Christian
33569	IPAD	Cincinnati Christian
33613	IPAD	Cincinnati Christian
36077	IPAD	Cincinnati Christian
36107	IPAD	Cincinnati Christian
6768	Sound Equipment	High School
97005076	Loader Bobcat	Maintenance
22469	Smartboard	Sacred Heart
22470	Smartboard	Sacred Heart
23915	Smartboard	Sacred Heart

F. Recommend approval of the fiscal year 2024 Tax Budget that will be submitted to the Butler County Auditor’s Office.

G. Recommend approval of the following rates to be paid to seasonal and sporadic athletic workers, effective January 1, 2023:

Scorekeepers/Timers/Ticket takers:	\$20 - \$60 (dependent upon sport/games worked)
Site Managers:	\$60 per game
Bookkeeper:	\$150 per tournament

H. Recommend approval of the annual membership (\$7,989) with the Ohio Schools Boards Association for January 2023 – December 2023.

I. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract (\$250) pursuant to R.C. Section 3313.171 (January 1, 2023 – December 31, 2023).

J. Recommend approval of the new IRS mileage rate of 65.5 cents effective January 1, 2023.

Motion to accept the recommendations: _____; 2nd _____

_____ Begley _____ Berding _____ Clark _____ Gundrum _____ Shorter

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Brian Begley
- C. Student Achievement – Jerrilynn Gundrum
- D. Parks and Recreation – Scott Clark
- E. Planning Commission – Billy Smith

ANNOUNCEMENTS

January 16, 2023 – Martin Luther King Day – No School

January 16-20, 2023 – Diversity Recruitment & Retention Committee’s Districtwide Unity Week

February 2, 2023 – Board Meeting (Work Session) 6:30 PM, Fairfield Senior High School,
Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The employment and discipline of public employees 121.22 (G) (1)
Court Action R.C.121.22 (G) (3) – Pending or Imminent Litigation

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Clark** _____ **Gundrum** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**